



# FSMDB

FSM DEVELOPMENT BANK

## FSMDB Training Institute

### ANNOUNCEMENT

Registration is now open for FSMDB Training Institute 2020 Executive Development Program as follows:

Date	Training Program	Location	Trainer/Facilitator
February 24-28, 2020	7 <sup>th</sup> Executive Development Program	Kolonia, Pohnpei	Peña/Haimin
April 6-10, 2020	8 <sup>th</sup> Executive Development Program	Weno, Chuuk	Peña /Haimin
June 8-12, 2020	9 <sup>th</sup> Executive Development Program	Tofol, Kosrae	Peña /Haimin
October 12-16, 2020	10 <sup>th</sup> Executive Development Program	Kolonia, Pohnpei	Peña /Haimin

### *Decision Making – day 1 and 2:*

Strategic Decision Making is for all executives, professionals, government administrators and entrepreneurs. This course will save the institution or business millions of dollars by making correct decisions or by solving problems correctly. ALL ACTIONS START WITH A DECISION and the success of a decision depends upon one's ability to take CORRECT actions and MANAGE the risks. In this course participants learn how to solve problems to formulate and manage intuitive, routine, operational and strategic decisions, individually or with a group and, and ensure success with risk management.

### *Executive Assistance Course – day 3*

A course for all those that provide direct assistance to their bosses or to others like executive secretaries, executive assistants, special assistants, assistant managers, task force heads, and section heads. In addition to their expertise, they learn how to deal with clients efficiently, provide administrative support, get work organized and follow up assigned tasks, and ensure that the boss or the group do not fail by providing timely advise. These assistants are often referred to as the powers behind the power because the success of the top executives depends upon their advice, guidance and work efficiency.

### *Competitive Business Strategy – Day, 4, and 5.*

This course is aimed for entrepreneurs and business executives. Entrepreneurs and executives learn the mindset to enable them to know how to succeed in business. ALL BUSINESSES NEED TO COUNTER COMPETITION TO SURVIVE. In this Course, participants will learn how develop the mindset to succeed in business, how to borrow and manage funds. They will also learn how to organize and manage people, how to identify their core business, how to sell effectively, how to outdo competition and what kind of organization they should have to do all of the above.

**To register, please complete the registration form available at [www.fsmdb.fm](http://www.fsmdb.fm) or at the FSM Development Bank, HQ in Kolonia, Pohnpei or at one of the Branch offices nearest you.**

The Headquarters is located at Town Plaza Building at Nantuelek St. Kolonia, Pohnpei Federated States of Micronesia. For further information, Please Call Tel. No. 691- 320-2624/2840/2419/5300 or Email: [loverh@fsmdb.fm](mailto:loverh@fsmdb.fm)



## FSMDB Development & Finance Training Institute TRAINING REGISTRATION FORM

**Instructions:** Please fill out this Registration form completely and return it along with registration fee payment to FSM Development Bank Headquarters or at any of its Branch offices before or on REGISTRATION DEADLINE BELOW:

**REGISTER NOW!**

Registration Deadline	Training Program	Location
February 14, 2020	7 <sup>th</sup> Executive Development Program, February 24-28, 2020.	Kolonia, Pohnpei
March 27, 2020	8 <sup>th</sup> Executive Development Program, April 6-10, 2020.	Weno, Chuuk
May 29, 2020	9 <sup>th</sup> Executive Development Program, June 8-12, 2020.	Tofol, Kosrae
October 2, 2020	10 <sup>th</sup> Executive Development Program, October 12-16, 2020.	Kolonia, Pohnpei

### **EXECUTIVE DEVELOPMENT PROGRAM:**

- 1) **Decision Making workshop (2 days)**
- 2) **Executive Assistant workshop (1 day)**
- 3) **Competitive Business Strategy For Small Business (2 days)**

Presented by Asia Business Consultants, Inc.  
Sponsored by FSMDB Development & Finance Training Institute

**Registration Fee is \$250.00 per participant (full-week or 5 days)**

Registration fee of \$250.00 per participant is required for confirmation for the above training courses to be made payable to FSM Development Bank, Headquarters P.O Box M, Kolonia Pohnpei 96941.

### **PARTICIPANT INFORMATION**

Full Name: \_\_\_\_\_

Position Title: \_\_\_\_\_ Gender: Male  Female:

Mailing Address: \_\_\_\_\_ Telephone Number: (\_\_\_\_\_) - \_\_\_\_\_

Email Address: \_\_\_\_\_ Company/Organization Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **PAYMENT INFORMATION**

FSMDB reserves the right to cancel the scheduled courses if the minimum number of participants is not met. Please choose a payment option below:

Payment by Cash  Payment by Check  Payment by Credit Card  Other forms (specify): \_\_\_\_\_

Authorizing Officer: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_